

## Use Case Completion Worksheet

**Reference Chapter 7, section “Workshop Aids,” in  
*Requirements by Collaboration* by Ellen Gottesdiener, Addison-Wesley, 2002.**

**Use Case Name** \_\_\_\_\_  
**Use Case Number** \_\_\_\_\_  
**Date** \_\_\_\_\_  
**Attendees** \_\_\_\_\_

**Review Type**      \_\_\_ Requirements Workshop    or      \_\_\_ Post-Workshop

If this is for a post-workshop review, check the following items:

\_\_\_ Walkthrough                      or      \_\_\_ Inspection  
 \_\_\_ Customer                            or      \_\_\_ Team only

**Errors, updates, and additions** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Review Recommendations (Check one):**

- \_\_\_ Accepted – As Is
- \_\_\_ Accepted – Minor Revisions
- \_\_\_ Rejected – Major Revisions
- \_\_\_ Rejected – Review Not Complete

**Defects Detected (insert count for each category):**

- \_\_\_ Incomplete
- \_\_\_ Incorrect
- \_\_\_ Inconsistent
- \_\_\_ Unclear

**Recommendation Comments:**

Issues		
Issue Number	Comments	Owner